



**LAGOS  
BUSINESS  
SCHOOL**

**PAN-ATLANTIC UNIVERSITY**

## FULL-TIME MBA AT LBS TRANSCRIPT REQUEST FORM

**Note to Applicant:** Please fill the information below. Send this form to the registrar's office at your university early enough so that it is sent on time to the MBA Admissions Office. Photocopy this page if additional forms are needed.

*To be completed by the applicant:*

Name of Applicant .....  
Last First Middle

Date of Birth .....

University .....

Date of Enrollment ..... Degree and Year .....

**I hereby authorise the release of a transcript of my academic record to the Lagos Business School, Pan-Atlantic University.**

**Note to the School:**

The above-named person is applying to Pan-Atlantic University and requests that a transcript of his/her academic record be released to the MBA Admissions Office. We ask that you enclose this form together with an official transcript in an envelope, seal the envelope, sign and stamp across the back flap. Return the sealed envelop to the MBA Admissions Office of Pan-Atlantic University.

The Admission Board wants to ensure that we have fairly judged a candidate's record based on a particular school's grading standards. We ask that, whenever possible, you include information the applicant's Cumulative Grade Point

1. Cumulative Grade Point Average .....  
Please explain your grade point system (for example A=4.00, B=3.00 e.t.c):  
.....  
.....

2. If the applicant has failed or repeated a course, is this indicated on the academic record? Yes  No

.....  
*(Signature of School Official Completing Request)*

**Registrar's contact information**

Name .....  
Telephone Number .....  
Fax Number .....  
Email Address .....

*Please attach this form to the transcript.*

**SCHOOL SEAL  
OR STAMP**